**uOMUNA Executive Meeting #1** 

| **Date: May 08 2024** | **Time: 6:14** | **Place: CRX (hybrid)** |
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1. **Call to Order (2 min.) 6:14pm**
   1. The executive committee meeting is called to order at May 8th. Vaishnave Raina is serving as the Chair for the meeting in the role of President. Sydney Ho is serving as the Clerk for the meeting in the role of VP Comms.
2. **Land Acknowledgement (2 min.)**

**En: Vaishnave**

1. **Attendance (2 min.)**

President (Vaishnave Raina): here

VP Comms (Sydney Ho): here

VP Training (Sierra Bissell): here

VP Training (Cameron): here

VP Finance (Rick Shah): here

VP Engagement (Jacob Paul): here

CAPMUN (Wajid Zaman): excused

1. **Necessary Interferences (2 min.)**

* N/A

1. **Adoption of Agenda (2 min.)**
2. Be it resolved that the agenda be adopted.

Motioned by : Sydney

Seconded by : Sierra

**Agenda:**

* Welcome: rules and expectations of exec
* Communication of Exec
* Transition
* Priorities
* Merch Issues
* Fincance Council
* money
* Executive updates
* Varia

1. Debate:

* Sydney: Clarifying our login ability, new password is yet to be made, no member has access to their responsibilities
* Rick: amendment of agenda → addition of finance council + procurement of money
* Amendment of agenda

| For: | Against: | Abstain: |
| --- | --- | --- |
| Verdict: UC | | |

* Rick: is asking if he can act as Wajid’s proxy
* Sierra objects due to lack of precedence and necessity
* Jacob Paul: 6.2.2.5→ Proxies are allowed in GA’s but this meeting doesn’t qualify as such, therefore a proxy should not be allowed

| For: Rick | Against: Pres, Sierra, Jacob, sydney, cameron | Abstain: 0 |
| --- | --- | --- |
| Verdict: Proxy denied | | |

1. Result:

| For: | Against: | Abstain: |
| --- | --- | --- |
| Verdict: UC | | |

1. **Welcome: Rules and Expectations of Exec**
2. Vaishnave: Welcome, everybody, will be going over some rules and expectations, youre all amazing but ill be setting some ground rules in regards to professionalism. Mainly, I want clear communication, it can sabotage meetings. (Vaish then forgot, she remembered). Please stay humble, don’t rub it in the faces of the other members, democracy yay.
3. Sierra: the role of mediation from execs. If we see tensions we must take the initiative as execs. Assume responsibility when necessary (in person events, identify the situation and act accordingly). Be a face that they will recognize, create safe spaces.
4. Vaish: i want to avoid us becoming a clique, i want us to be able to reach out and talk to other members and invite members in, it’s our job and its how we’re going to maintain club membership. Remember that we are elected. Impeachment is a thing. Do your job.
5. **Communication of Exec**

* Vaish: IG group chat, but seeing as how that’s somewhat unprofessional, i’d like to potentially move to **slack**.
* Jacob: has adhd, no good object permanence, the conveniance of IG is really helpful due to accessibility
* Rick: agrees with Jacob and is against facebook messenger
* Sierra: we used FB messenger last year, wasn’t that good but useful to coordinate w/ carelton. Discord chats are visible to everybody and that can be an issue due to sensitive information, bcause of this Slack may be a better choice. It inspires professional communication, you can make channels more easily, it’s more organized and have more features (votes/polls), IG isn’t good for that because not everybody has
* Cameron: Discord has a feature that can hide certain chats from members, not built for business
* Vaish: we can message you to remind you to check slack and you can also turn on push notifications
* Sydney: Proposal: Asana premium for a month to schedule tasks and see what everyone is doing
* Rick: does it cost money
* Sydney: Try premium free for a month then go from there
* Jacob: 10.99 US per user per month
* Sydney: What does that unlock?
* Sierra: by email or by user?
* Sydney: One account, one email, separate by project, color code

Motion to try asana: sydney

Seconed by: Cameron

| For: Jacob, cameron, sierra, Vaish, sydney | Against: Rick | Abstain: |
| --- | --- | --- |
| Verdict: Passes | | |

1. **Transition**

* Vaish: Has everyone spoken to their past exec yet?
* Rick: we texted
* Cameron: i don’t think so
* Sierra: we haven’t even gotten our transition reports yet, all execs are busy
* Sydney: i got mine
* Vaish: i got mine too, ill send you guys what I have from past past execs.
* Sierra: I know training has some old old interesting ones that I may use
* Vaish: repeat→ I’ll see what I can do to help out

1. **Priorities**

* Vaish: running by elections for del. Coord, and vp media because they currently fall to me which is a lot. Main main thing right now, there are already potential candidates who are interested.
* Vaish; next is director hiring, director of equity,
* Sierra: we eliminated that position, instead we hire equity trustees
* Vaish: We also need a director of bilingualism and francophone training because we’re all anglos so having those help us connect to the franco community, objections?
* Jacob: Have more commitment to french for external conferences
* Vaish: thank you- i’ll make sure thats a q for interviews (for events such as mcmun)
* Vaish: the priorities→ we first focus on by election and then directorships, and then everything else.
* Sierra: no yeah we can make do without the directors for now, i agree
* Vaish: alternatively we can run the directorship applications during the byelections but that would harm turnout
* Rick: running it during the summer is a bad idea, it would impact both voters and turnout, which is already a bad idea considering our own election,
* Vaish: we can’t have nothing for 4 months
* Sierra: september is our busiest month, setting up everything is king of a lot, so jacob i’m fighting for you, what i’m saying is that we should rlly get some for the summer to get ready for the fall
* Rick: what positions:
* Vaish: del coord and vp media, and i want to get everything done before the summer, and if we don’t have those roles we can’t reach out to conferences and stuff (of which have deadlines) and we won’t be able to organize events. Last year they didn't plan in the summer and they struggled.
* Rick: Which conferences?
* Vaish: that’s what the del coord is for
* Rick: yes but i remember some ppl wanted to go to vancouver for ubc’s conferences but i feel like ppl shouldn’t have leaked that invitation
* Sierra: that had popped up in my personal feed which is why I had mentioned it in the gc, without mentioning the invite, which was sent after I sent the IG post to the gc, so the two instances were unrelated. As of now we have not responded.
* Vaish: Ok back on track, i’m fine with running both at the same time, but it will cause confusion, but i’m still willing to do it to get it done.
* Cameron: how long does an election usually take?
* Sierra: elections can actually run pretty fast after we altered the process within the constitution
* Vaish: ok so we can do elections and then directorships and then equity trustees, or the latter two at the same time separately.
* Vaish: Objections?
* Rick: i just wanted to add that we have to discuss the finance team
* Vaish: we will discuss that later, we are discussing executive priorities not personal priorities.

1. **Merch Issues**

* Sierra: We are ordering form stitch and ink, [presents designs]. at first when we were quoted it was super expensive. They are out of stock for some of the items of which our members have already ordered. Our options are to offer a refund or to reorder it from the wholesale company or we offer to wait and order it later when it is available, or we can order it and offer a partial refund.
* Jacob: just to clarify, they only have some sizes that are out of stock and we can still order the others right?
* Sierra: yes
* Cameron: how different would ordering it from a different company even be?
* Sydney: it would be noticeable.
* Rick: we would be going into a deficit if we refunded
* Jacob: we havent ordered it we’re just holding the money
* Sierra: wdym
* Rick: oh ok, nvm that clears up everything
* Sieraa: so what do we do? Do we go case by case and offer them the options? The other thing is that it changes what the club itself is ordering for its own stock, two sets of those will be different. Do we want to wait? There are multiple variables that we need to take into account, so thoughts?
* Vaish: we want the merch by september lets keep that in mind, is it possible for us to just not have some sizes?
* Sierra: problem is the sizes that are missing are very common: L, XL
* Vaish: can we just get crewnecks, it’s cheaper
* Sierra: it’s for profit, we’re selling them and hoodies have higher roi
* Jacob: it’s not preferable to have a product with missing sizes
* Sierra : we are paying the factory price for a hoodie with no custom is 30bucks + tax = 34. But for a crewneck 27+13%
* Vaish: ninstead of us buying and selling, why don;t we do this year by sending out an order and then buying it later
* Sierra: because it has other values like team moral and advertising, it’s also important to have for conferences and it’s great to have it for fall
* Sydney: Why don’t we refund everybody and start from scratch?
* Sierra: we’ll lose money with every transaction so mass refunds would mean loss. On top of that, it’ll not only disappoint those who have been made to wait, it should be up to them. On top of that, not everybody was affected evenly. I believe this should be case to case and allow them to make the decision.

Motion: sydney

Seconded: Vaish

We handle the merch debacle case by case

| For: | Against: | Abstain: |
| --- | --- | --- |
| Verdict: UC | | |

1. **Finance Committee**

* Rick: there can be up to 3 ppl in the council, must be approved by me and pres, i want to recruit 2 ppl over the summer and the last during the beginning of the fall. I have a form and i’m flexible as to when to get this form out
* Cam: so, when you say ⅔, is 3 the max or the min
* Rick: it’s the max.
* Vaish: as of this moment, other areas of responsibility are over-capacity whereas finance is currently fine, which is why i’d like this to be third on the priority list. The other thing is that we need budget synopsis to submit club funding by july 1st so we can get as much as possible.
* Rick: agreed.

1. **Money**

* Rick: sponsorships for cash, bake sale, raffle.
* Jacob: bake sales seem to be a popular option, which may affect it’s effectiveness given the amount of pre-existing ones
* Sierra: we’ve done one and lost money, doesn't always work. Raffling may or may not be illegal for us to do, though we see other ppl doing it unless they donate it to a charity. They might be criminals. Have to look into for raffling. Cool exciting idea: redbull sponsorship?
* Vaish: Let us know, reach out to sponsors Rick and keep us in the loop

1. **Executive Updates**

VP Comms (Sydney Ho): Asana

VP Training (Sierra Bissell): We’re planning on having a meeting to go over ideas for training. We’ve brought up ad hocs, committee training (for research)

VP Training (Cameron): I have plans for personnel and help for monthly committees. I think it’s best to keep the committees open ended and amenable.

VP Finance (Rick Shah): sponsors, (redbull sad no more we’re not a sport) → they sponsor telfer so maybe us

Sierra: start local

VP Engagement (Jacob Paul): getting contact info for HS, gonna visit them next month

Vaish: make sure to not do it during exam season for them

Jacob: picnic but also let’s do a potluck → ice breaker ppl bring food from their culture

Sierra: the club bought all the food for the picnic, we never had ppl buy their own food. Also brought activities (board games and stuff). Vibes

Vaish: i would prefer if the club paid for it considering it’s the first event, the potluck would be cool for winter/christmas. Also i want to do something in the summer, it doesn’t have to be mun-y, just anything that builds team spirit. Minecraft.

Jacob: yes but i’m struggling with what our options are but im on it

Sierra: i have sent u a list of ideas. It doesn’t have to be in person, games are an option

Sydney: STARDEW VALLEY

Cameron: level one pub, it’s expensive tho

Sierra: we can have ppl pay their own fees

CAPMUN (Wajid Zaman): CapMUN applications are live, need to be posted on uOMUNA account

President (Vaishnave Raina): I want to create a shared google calender to have things written down and not left up in the air, things need to get done.

Sierra: the opposing council are best friends, objecion hearsay

Pres: noted.

1. **Varia (2 min.)**

Rick: pictures for website

Sydney: i want them to be uniform and since people arent all in ottawa it’ll have to wait til september

Sierra: we want more organisation for equity, and to start making celebrating minority groups in UN history (awareness). They should play larger role and be more involved.

1. **Meeting Adjournment (2 min.)**

**Motioned by : vaish**

**Seconded by :** cameron

UC

1. Be it resolved that we adjourn the meeting at : 9:05pm1
2. Debate:
3. Result:

| For: | Against: | Abstain: |
| --- | --- | --- |
| Verdict: | | |